



PROSPECTUS

2026-2027

GOVT. GRADUATE COLLEGE



TOBA TEK SINGH



Principal *Dr. Waheed Iqbal*
PhD Mathematics

PROSPECTUS



Online Admission

www.ocas.punjab.ghov.pk

E.mail Address

gmdcttsingh@gmail.com

2026-2027

GOVERNMENT GRADUATE COLLEGE

TOBA TEK SINGH Tel: 046-9201193



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

INSTITUTION

Govt. Graduate College Toba Tek Singh is a modern, demand driven, futuristic, quality conscious and affordable public sector college. We have been teaching the young people of Toba Tek Singh since 1964. Our students are well-groomed, curious, intelligent and active citizens. They learn to make a difference in the world by reaching their potential. We offer an education rich in breadth and depth, reaching not only the intellect, but also the heart and soul. We try to make the students inquisitive, thoughtful and independent of knowledge.

BRIEF HISTORY

An Inter level college was founded in the building of present Government Model High School, Toba Tek Singh in 1964. It was upgraded to the level of Degree College in 1967. Government of Punjab took over the management of this institution in the same year. Govt. Postgraduate College was moved into the present Campus which covers 47 acres of land with lush green background. B.S Programmes started in the subjects Of Physics, Chemistry, Mathematics and Zoology in 2016. While classes in BS English, Economics and computer Science have been started from 2022.



PRINCIPALS, GOVT. GRADUATE COLLEGE T.T.SINGH

1.	Mahmood Ahmad Shaikh	01-12-64	to	21-06-68	17.	Aman Ullah Khan	04-10-03	to	31-01-04
2.	Noor Muhammad Chaudhry	22-06-68	to	02-10-70	18.	Khalil ur Rehman	01-02-04	to	30-09-05
3.	Mian Sana Ullah	03-10-70	to	15-04-73	19.	Aman Ullah Khan	01-10-05	to	27-05-06
4.	Mahmood Ahmad Sheikh	16-04-73	to	25-02-75	20.	Dr. Mian Arif Saleem Arif	28-05-06	to	27-02-07
5.	Bashir Ahmad Riaz	26-02-75	to	07-01-76	21.	Amjad Hussain	28-02-07	to	20-04-07
6.	Abu Saeed Jamil	08-01-76	to	08-08-79	22.	Mazhar Hussain Chaudhry	21-04-07	to	20-11-07
7.	Muhammad Bakhsh Malik	09-08-79	to	06-01-80	23.	Muhammad Aslam Sajid	21-11-07	to	28-04-09
8.	Muhammad Asghar	07-01-80	to	27-09-83	24.	Maqbool Hussain	29-04-09	to	14-11-11
9.	Irfan e Rehmat	28-09-83	to	21-10-85	25.	Mazhar Hussain Chaudhry	15-11-11	to	23-11-11
10.	Syed Sajjad Imam	22-10-85	to	10-12-86	26.	Arshad Mehmood	24-11-11	to	31-08-14
11.	Safdar Hussain	11-12-86	to	12-09-88	27.	Ehsan ul Haq	01-09-14	to	10-04-17
12.	Khalil ur Rehman	13-09-88	to	24-05-91	28.	Dr. Ihsan Ali	11-04-17	to	19-04-17
13.	Mehr Faiz Muhammad Sial	25-05-91	to	13-07-94	29.	Dr. Zahid Ali Shah	20-04-17	to	16-11-17
14.	Muhammad Ishaq Mazhar	14-07-94	to	29-03-95	30.	Dr. Ihsan Ali	17-11-17	to	01-03-25
15.	Muhammad Nawaz Sial	30-03-95	to	31-05-98	31.	Mr. Ghulam Murtaza	14-03-25	to	23-09-25
16.	Khalil ur Rehman	01-06-98	to	03-10-03	32.	Dr. Waheed Iqbal	24-09-25	to	Up to date



TEACHING STAFF

ENGLISH

• Mr. Muhammad Javaid Khalid	M.A.	Associate Professor
• Mr. Hussain Ahmad	M. Phil English	Associate Professor
• Mr. Sohail Khalid	M.A.	Assistant Professor
• Mr. Akhtar Faraz	M.A.	Assistant Professor
• Mr. Shahzad Ahmad	M.A.	Assistant Professor
• Mr. Rashid Hussain	M.A.	Assistant Professor
• Mr. Nadeem Anwar	M. Phil English	Assistant Professor

PHYSICS

• Miss Shahzia Jabeen	M.Sc.	Associate Professor
• Dr. Ijaz Talib	Ph.D (Physics)	Assistant Professor
• Mr. Usman Danish	M.Phil (Physics)	Lecturer
• Miss Azha Khaliq	M.Phil (Physics)	Lecturer
• Mr. Usman Akhtar	M.Phil (Physics)	Lecturer

CHEMISTRY

• Dr. Ghulam Shabbir	Ph.D (Chemistry)	Associate Professor
• Mr. Munwar Ali	M. Phil (Chemistry)	Assistant Professor
• Mr. Khizar Abbas	M. Phil (Chemistry)	Assistant Professor
• Miss Sadia Younis	M. Phil (Chemistry)	Lecturer

MATHEMATICS

• Mr. Arshad Ali	M.Sc.	Associate Professor
• Mr. Nasir Hussain	M.Phil Mathematics	Assistant Professor
• Mr. Muhammad Asif Mahmood	M. Phil Mathematics	Assistant Professor
• Mr. Muhammad Shahzad Adris	M. Phil Mathematics	Lecturer
• Miss Rida Fatima	M. Phil Mathematics	Lecturer
• Miss Tazeem Fatima	M. Phil Mathematics	Lecturer

ECONIMICS

• Mr. Muhammad Kashif Saeed	M. Phil Economics	Assistant Professor
• Mr. Hashim Ali	M.A.	Assistant Professor
• Mr. Samiullah	M. Phil Economics	Assistant Professor
• Miss Misbah Aslam	M. Phil Economics	Lecturer
• Dr. Zeeshan Younas	Ph.D Economics	Lecturer

URDU

• Mr. Ghulam Shabbir	M.A	Assistant Professor
• Mr. Maqsood Ahmad	M.A	Assistant Professor
• Dr. Azhar Khan	Ph.D (Urdu)	Assistant Professor
• Mr. M. Ahsan Ali Awaisi	M.Phil (Urdu)	Lecturer

Health & Physical Education

• Mr. Muhammad Shakeel	M.A	Assistant Professor
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STATISTICS

• Mr. M. Maqsood Shahid	M.Sc	Assistant Professor
• Mr. Rashid Munir	M.Sc.	Assistant Professor
• Mr. Shahid Majeed	M.Sc.	Assistant Professor

BIOLOGY/ ZOOLOGY/BOTANY

• Miss Shaheen Gulnaz	M.Phil Botany	Assistant Professor
• Dr. Hina Nazli	Ph.D Zoology	Lecturer
• Miss. Amber Abdul Haq	M.Phil Botany	Lecturer
• Mr. Osama Shafiq	M.Phil Botany	Lecturer
• Mr. Sajid Ali Khan	M.Phil Zoology	Lecturer

HISTORY

• Mr. Muhammad Javed	M.Phil History, (M.Ed)	Assistant Professor
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PSYCHOLOGY

• Mr. Fakhar Razzaq	M.Phil Psychology	Lecturer
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Islamiat

• Mr. Imran Ali	M.A.	Lecturer
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GEOGRAPHY

• Mr. Imran Sajjad	M.Phil (Geography)	Assistant Professor
• Mr. Muhammad Faisal	M.Phil (Geography)	Lecturer

Social Work

• Mr. Adnan Pasha	M.A	Lecturer
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Political Science

• Mr. Abrar Shokat	M.Sc.	Lecturer
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OFFICE STAFF

• Mr. Muhammad Fahim	Head Clerk
• Mr. Muhammad Saeed Sharif	Senior Clerk
• Mr. Muhammad Waqas	Junior Clerk
• Mr. Asghar Ali	Junior Clerk
• Miss Anam Asif	Junior Clerk
• Mr. Muhammad Zeshan	Junior Clerk



MEMBERS OF COLLEGE COUNCIL

NAME	DESIGNATION	STATUS	ADDRESS
Mr. Ghulam Murtaza	Principal	Chairman	Govt. Graduate College Toba Tek Singh
Mr. Arshad Ali	Associate Professor / Vice Principal	Secretary	Govt. Graduate College Toba Tek Singh
Mr. Amjad Ali Javed	(MPA) PP-121.	Member	Toba Tek Singh
	Deputy Director Development	Member	Toba Tek Singh
	Assistant Commissioner	Member	Toba Tek Singh
	SDO Building	Member	Sub-Division Toba Tek Singh
Mr. Muhammad Javed Khalid	Associate Professor	Member	Govt. Graduate College Toba Tek Singh
Mr. Sohail Khalid	Assistant Professor	Member	Govt. Graduate College Toba Tek Singh
Dr. Hina Nazli	Lecturer	Member	Govt. Graduate College Toba Tek Singh
Mr. Ehsan ul Haq	Social Worker	Member	Toba Tek Singh
Mr. Muhammad Saeed Ahmad	Social Worker	Member	Toba Tek Singh
Mr. Manzoor Ahmad F/O Muhmmad Arslan Manzoor	Roll No. 51 BS-English Session 2024-2028	Member	Toba Tek Singh
Mr. Muhammad Shakeel F/O Yusra	Roll No. 103399 BS-Chemistry Session 2023-2027	Member	Toba Tek Singh
Mr. Muhammad Abuzar S/O Muhammad Hayat	Roll No. 109750 BS-English (24-28)	Member	Toba Tek Singh
Miss Muskan Shafique D/O Muhammad Shafique	Roll No. 101758 BS-Zoology Session 2025-2029	Member	Toba Tek Singh
Mr. Ayan Haider	Roll No. 301 Class 1 st Year Super Section Student of Inter Level	Member	Toba Tek Singh



VICE PRINCIPAL

- Mr. Arshad Ali Associate Professor

INCHARGE INTER WING

- Mr. Muhammad Javaid Khalid Associate Professor

BS COORDINATORS

- Dr. Hina Nazli Lecturer
- Miss Rida Fatima Lecturer

BURSAR

- Mr. Maqsood Shahid Assistant Professor

REGISTRAR

- Mr. Muhammad Javed Assistant Professor

STAFF SECRETARY

- Mr. Ahsan Ali Awaisi Lecturer

FEE CONCESSION COMMITTEE

- Dr. Ghulam Shabbir Associate Professor Incharge
- Mr. Muhammad Shahzad Adris Lecturer Member

EXAMINATION COMMITTEE

- Mr. Muhammad Javed Assistant Professor Controller
- Mr. Adnan Pasha Lecturer Deputy Controller
- Miss Amber Abdul Haq Lecturer Assistant Controller

HOSTEL

- Dr. Ghulam Shabbir Associate Professor Warden
- Mr. Muhammad Faisal Lecturer Superintendent

CAREER COUNCILLING & PERSONALITY DEVELOPMENT COMMITTEE

- Dr. Ijaz Talib Assistant Professor Incharge
- Miss. Sadia Younas Lecturer Member
- Miss. Tazeem Fatima Lecturer Member

PROSPECTUS COMMITTEE

- Mr. Muhammad Javed Assistant Professor Incharge
- Mr. Muhammad Shahzad Adris Lecturer Member

DISCIPLINE COMMITTEE

- Mr. Muhammad Javaid Khalid Associate Professor Chairman
- Dr. Ghulam Shabbir Associate Professor Member
- Mr. Rashid Munir Assistant Professor Member
- Mr. Muhammad Kashif Saeed Assistant Professor Member
- Dr. Hina Nazli Lecturer Member

TIME TABLE COMMITTEE

- Mr. Muhammad Javed Assistant Professor Incharge
- Mr. Muhammad Shahzad Adris Lecturer Member

PHOTOGRAPHY

- Mr. Adnan Pasha Lecturer Incharge
- Mr. Osama Shafiq Lecturer Member

BS ADMISSION COMMITTEE

- Mr. Arshad Ali Voice Principal Chairman

PHYSICS

Mr. Ijaz Talib

Mr. Usman Danish

ENGLISH

Mr. M. Javaid Khalid

Mr. Rashid Hassan

CHEMISTRY

Dr. Ghulam Shabbir

Mr. Manawar Ali

ECONOMICS

Mr. Hashim Ali

Mr. Sami ullah

MATHEMATICS

Mr. Arshad Ali

Mr. M. Shahzad Adris

Urdu

MR. Ghulam Shabbir

Mr. Ahsan Ali Awaisi

ZOOLOGY

Dr. Hina Nazli

Mr. Sajiid Ali Khan

Islamiat

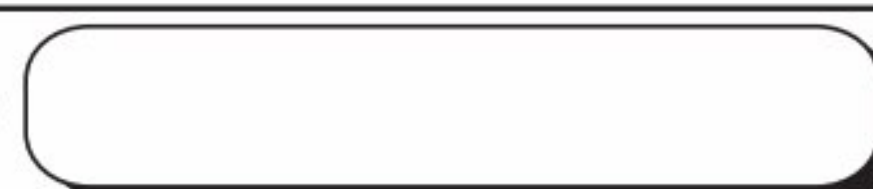
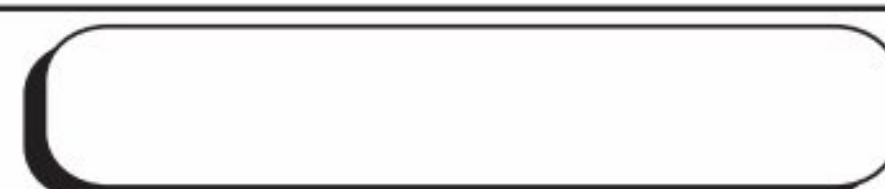
Mr. Imran Ali

ADMISSION COMMITTEE (INTER ARTS)

- Mr. Maqsood Shahid Assistant Professor Incharge
- Mr. Azhar Khan Assistant Professor Member
- Mr. Imran Ali Lecturer Member

(SCIENCE)

- Dr. Ghulam Shabbir Associate Professor Incharge
- Miss Shaheen Gulnaz Assistant Professor Member
- Mr. Usman Danish Lecturer Member
- Mr. Usama Shafiq Lecturer Member



MAINTENANCE & REPAIR COMMITTEE

- | | | |
|------------------------|---------------------|----------|
| • Mr. Maqsood Shahid | Assistant Professor | Chairman |
| • Mr. Rashid Munir | Assistant Professor | Member |
| • Mr. Ijaz Talib | Assistant Professor | Member |
| • Mr. Muhammad Shakeel | Assistant Professor | Member |

LITERARY SOCIETY

- | | | |
|--------------------------|---------------------|----------|
| • Mr. Ghulam Shabbir | Assistant Professor | Chairman |
| • Mr. Azhar Khan | Assistant Professor | Member |
| • Mr. Shahzad Ahmad | Assistant Professor | Member |
| • Mr. Nadeem Anwar | Assistant Professor | Member |
| • Mr. Muhammad Ahsan Ali | Lecturer | Member |

COLLEGE PURCHASE COMMITTEE

- | | | |
|------------------------------|---------------------|-----------|
| • Mr. Muhammad Javaid Khalid | Associate Professor | Chairman |
| • Mr. Maqsood Ahmad | Assistant Professor | Secretary |
| • Dr. Ijaz Talib | Assistant Professor | Member |

AUCTION COMMITTEE

- | | | |
|------------------------|---------------------|----------|
| • Mr. Maqsood Shahid | Assistant Professor | Chairman |
| • Mr. Rashid Munir | Assistant Professor | Member |
| • Mr. Muhammad Shakeel | Assistant Professor | Member |
| • Mr. Adnan Pasha | Lecturer | Member |

COLLEGE SECURITY COMMITTEE

- | | | |
|------------------------------|---------------------|----------|
| • Mr. Muhammad Javaid Khalid | Associate Professor | Incharge |
| • Dr. Ghulam Shabbir | Associate Professor | Member |
| • Dr. Ijaz Talib | Assistant Professor | Member |
| • Mr. Muhammad Faisal | Lecturer | Member |

BLOOD BANK / DISPENSARY

- | | | |
|----------------------|---------------------|----------|
| • Mr. Imran Sajid | Assistant Professor | Incharge |
| • Mr. Abrar Shokat | Lecturer | Member |
| • Mr. Naveed Khurram | Dispenser | Member |

COLLEGE SPORTS BOARD

- | | | |
|-----------------------------|---------------------|-------------------------|
| • Mr. Muhammad Shakeel | Assistant Professor | Chairman |
| • Mr. Adnan Pasha | Lecturer | Secretary |
| • Mr. Osama Shafique | Lecturer | I/C Badminton |
| • Mr. Sajid Ali Khan | Lecturer | I/C Cricket |
| • Mr. Adnan Pasha | Lecturer | I/C Volley Ball |
| • Mr. Khizar Abbas | Assistant Professor | I/C Kabaddi |
| • Mr. Hashim Ali | Assistant Professor | I/C Basket Ball |
| • Mr. Muhammad Asif Mehmood | Assistant Professor | I/C Hockey |
| • Mr. Muhammad Shakeel | Assistant Professor | I/C Athletic |
| • Mr. Muhammad Samiullah | Assistant Professor | I/C Table / Lawn Tennis |
| • Mr. Muhammad Shakeel | Assistant Professor | I/C Foot Ball |
| • Mr. Imran Sajid | Assistant Professor | I/C Tug of war |

PRIZE ARRANGEMENT COMMITTEE

- | | | |
|------------------------|---------------------|----------|
| • Mr. Muhammad Shakeel | Assistant Professor | Incharge |
| • Mr. Adnan Pasha | Lecturer | Member |

CANTEEN COMMITTEE

- | | | |
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| • Mr. Muhammad Javed | Lecturer | Incharge |
| • Mr. Usman Akhtar | Lecturer | Member |

SUBJECT CHANGE COMMITTEE

- | | | |
|----------------------|---------------------|----------|
| • Dr. Ghulam Shabbir | Associate Professor | Incharge |
| • Mr. Shahzad Ahmad | Assistant Professor | Member |
| • Mr. Maqsood Shahid | Assistant Professor | Member |

ENTERTAINMENT COMMITTEE

- | | | |
|-----------------------------|---------------------|----------|
| • Mr. Muhammad Kashif Saeed | Assistant Professor | Incharge |
| • Mr. Rashid Munir | Assistant Professor | Member |

ATTESTATION OF ADMISSION FORMS COMMITTEE

- | | | |
|------------------------------|---------------------|-------|
| • Mr. Muhammad Javaid Khalid | Associate Professor | Inter |
| • Mr. Maqsood Shahid | Assistant Professor | Inter |
| • Mr. Rashid Munir | Assistant Professor | Inter |
| • Mr. Shahzad Adris | Lecturer | Inter |

ELECTRICITY, LIGHT & SOUND COMMITTEE

- | | | |
|----------------------|---------------------|-----------|
| • Dr. Ijaz Talib | Assistant Professor | Incharge |
| • Mr. Usama Shafique | Lecturer | Member |
| • Mr. M. Waseem | L.A | Assistant |
| • Mr. M. Nadeem | L.A | Assistant |

COLLEGE MAGAZINE COMMITTEE (URDU)

- | | | |
|------------------------|---------------------|---------------|
| • Mr. Ghulam Shabbir | Associate Professor | Mudeer-e-Aala |
| • Mr. Maqsood Ahmad | Assistant Professor | Member |
| • Mr. Azhar Khan | Assistant Professor | Member |
| • Mr. Ahsan Ali Awaisi | Lecturer | Member |

(ENGLISH)

- | | | |
|------------------------|---------------------|--------------|
| • Mr. M. Javaid Khalid | Associate Professor | Chief Editor |
| • Mr. Shahzad Ahmad | Assistant Professor | Member |
| • Mr. Rashid Hussain | Assistant Professor | Member |
| • Mr. Nadeem Anwar | Assistant Professor | Member |



CYCLE / MOTORCYCLE STAND COMMITTEE

• Mr. Maqsood Shahid	Assistant Professor	Incharge
• Mr. Rashid Munir	Assistant Professor	Member
• Mr. Sami ullah	Assistant Professor	Member

GROUND, LAWNS & CLEANLINESS COMMITTEE

• Mr. Nadeem Anwar	Assistant Professor	Incharge (Cleanliness)
• Mr. Muhammad Shakeel	Assistant Professor	Incharge (Ground & Lawn)
• Miss Shaheen Gulnaz	Assistant Professor	Incharge (Plantation)
• Mr. Shahid Majeed	Assistant Professor	Member
• Miss. Amber Abdul Haq	Lecturer	Member
• Mr. Osama Shafique	Lecturer	Member

DRINKING WATER COMMITTEE

• Mr. Muhammad Kashif Saeed	Assistant Professor	Incharge
• Mr. Shahid Majeed	Assistant Professor	Member
• Mr. Munawar Ali	Assistant Professor	Member

ESTATE OFFICER

• Mr. Maqsood Shahid	Assistant Professor
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Inspection Committee

• Dr. Ghulam Shabbir	Associate Professor	Incharge
• Mr. Muhammad Shahzad Adris	Lecturer	Member
• Mr. Usman Danish	Lecturer	Member

COLLEGE CARD COMMITTEE

• Mr. Munawar Ali	Assistant Professor	Coordinator
• Dr. Zeeshan Younas	Lecturer	Member
• Mr. Ahsan Ali Awaisi	Lecturer	Member
• Miss Azha Khaliq	Lecturer	Member

Admission Policy For Session 2025-2026 For Affiliated Colleges (Government and Private) Government College University Faisalabad

All the admissions will be made according to the admission policy given in the prospectus.

The Admission Policy for the year 2023-2024 for the Colleges/Institutes (Government and Private) affiliated to the Government College University, Faisalabad is as under:

Admissions rules of Government College University, Faisalabad as per its Prospectus 2023-2024 (available online) will be implemented in all Government and Private affiliated Institutes/Colleges with the following exceptions for the session 2023-2024;

1. There will be quota for employee's son/daughter, sports, co-curricular, disabled (one seat each in a program) only in Affiliated Government colleges;
2. For morning BS and ADP programmes, age limit along with relaxation will be 22+3=25 years only. (age will be calculated from the closing date of admissions as decided/extended by the University;
3. For Evening Programmes, the age limit will be 24+ 3 = 27 years only, (age will be calculated from the closing date of admissions as decided/extended by the University.
4. All Government and Private affiliated Colleges will only admit eligible candidates having domicile(s) of Punjab. However, the Government and Private colleges situated at Islamabad can admit eligible candidates having domicile(s) of Punjab and Islamabad, ICT territory subject to any policy approved by Government College University, Faisalabad's Authority and NOC from HEC.
5. As per instructions of HEC, verification of SSC/HSSC of the students admitted to all BS programs (4- year and 5-year) from the Inter Board Committee of Chairmen (IBCC) is mandatory w.e.f. Fall Semester, 2023. Accordingly, the admitted students will submit their Matric and Intermediate certificates duly verified by the IBCC within first semester. The College will add these Certificates to their Student's Files and will provide the list of their students' SSC/HSSC Certificates verified from IBCC to the Directorate of Undergraduate Studies within first semester. Please note that in case of any issue of verification of their Matric and/or Intermediate Certificate after admission, their admission will stand cancelled with no liability on the part of GC University, Faisalabad.

6. Pre-requisites:

Following pre-requisites have been proposed for the respective undergraduate programmes with the condition that the candidates must have studied these subjects in F.Sc or higher secondary level for respective programmes:

BS Physics	F.Sc. (Per-Engineering) / ICS with Physics and Mathematics
BS Mathematics	F.Sc. (Pre-Engineering) / ICS with Physics and Mathematics
BS Chemistry	F.Sc. (Pre-Medical)
BS Zoology	F.Sc. (Pre-Medical)
BS English	F.Sc / F.A
BS Economics	F.Sc / F.A
BS Urdu	F.Sc / F.A
BS Islamiyat	F.Sc / F.A



DURATION OF SEMESTER

There shall be 2 semesters (fall and spring) of 18 weeks each in an Academic Year (followed by a summer semester of 10 weeks. The commencement of semesters shall be regulated by the Academic Council out of 18 weeks of a semester, 16 weeks shall be actual teaching time; the rest may be utilized for enrollment, conduct of examinations and declaration of results, etc.

COURSE OF STUDY

- All courses will be designated appropriate three digit course code numbers and will be preceded by the suitable alphabets (three letter) indicating the name of the respective department.
- The teachers / instructors will be required to hand over detailed course outline to the students within 7 days of the beginning of semester and will send a copy of course outline and work plan to the In charge of the concerned department.
- A full time student can enroll credit hours in a semester including regular plus repeat / reset courses according to the following table.

Degree	Regular	Repeat / Re-Sit	Total
BS	15-18	06	21-24*

- No course shall carry more than 4 credit hours.
- For Repeat / Re-sit / improvement / Re-enrollment of courses within the semester residential period, per credit hour / course fee will be Charged. For Repeat / Re-sit / improvement / Re-enrollment of courses within the semester, Rs. 10000/ course fee will be charged
- For Repeat / Re-sit / improvement / Re-enrollment of courses beyond the residential period, full semester fee will be charged.

DEFICIENCY COURSES

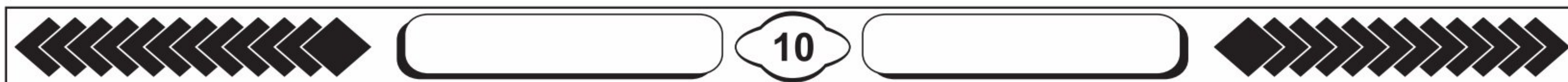
If the course (s) studied by a candidate in his / her previous degree (on the basis of which admission is requested) does not provide adequate background for the degree program of study, he/she may be required to rectify the deficiency by taking additional course (s) as determined by the respective Departmental Board of Studies. Student may enroll the deficiency course/s during the summer semester.

MIDIUM OF INSTRUCTION

The medium of instruction and examination shall be English (except Faculty of Islamic and Oriental Learning, which may be Urdu or their relevant subject languages).

CANCELLATION OF ADMISSION

Any student consistently found absent from classes during first four weeks; after the commencement of the semester as per announced schedule, his/her admission shall stand cancelled automatically without any notification.



CLASS ATTENDANCE

- A candidate with less than 75% of the attendance in lectures or practical work or equivalent academic activity separately shall not be eligible to sit for the examination and may be dropped from the course. In exceptional case / hardship case the following exemptions may be accorded:
 - (i) 5% by the Principal on the recommendation of the head of the department.
 - (ii) Additional 5% by the vice chancellor of GCU Faisalabad.
- If a student fails to attend any lecture (without any authorization) during the first four weeks of the commencement of the semester as per the announced schedule, his/her admission shall stand cancelled automatically without any notice.
- A student may apply for the leave of absence in case of illness, family circumstances and in emergency. The length of leave will have to be mentioned and the circumstances should be explained in the application. The length of leave of absence will be deciding factor whether he/she can continue his studies for the rest of the semester.
- If the leave is longer than a specified period, the student may apply for the deferment of the semester.

EXAMINATIONS

EXAMINATION FEE

University examination fee shall be charged at the time of enrollment of each semester.

TESTS AND EXAMINATIONS

- There shall be two mandatory examinations in each semester i.e. Mid Term and Final Term. Any student absent in the final examination shall be considered as a fail. In addition to these examinations the teacher shall give home assignments and quizzes etc. to the students. The teacher will be solely responsible for deciding the mode, conduct as well as evaluation of examination in his/her course. The grade given by the teacher shall be final.
- The mid-semester examination shall be held during 9th week of the semester and carry 30 percent of the total allocated marks for the course. This examination shall be held by the concerned teacher who shall proceed according to the University rules.
- For the purpose of evaluation, one credit hour will carry 20 marks e. g., a four credit hours will carry 80 marks. These marks will be divided in accordance with the credits assigned to theory and practical) where applicable) for each course.
- To pass a deficiency course a student is required to obtain at least "C" Grade.
- The following weightage shall be given to the examinations, home assignments, etc.

Regular Program

a) Mid-semester examination	30%
b) Final examination	70%
Total:	100%

Note: Fraction in total obtained marks of a course will be rounded to the nearest whole number.



- Question paper for the mid examination shall be set by the respective teacher. The question paper for final examination shall be set by University. Principal shall ensure the quality and standard of the question paper set by the teacher.
- The teacher shall send the final award list of course through the respective Chairperson to the office of the Controller of Examinations after the end of a semester. A copy of the award list should also be sent to the office of the Principal /Coordinator concerned.
- On receipt of the award lists, the Controller of Examinations shall compile the results and sent copies to the office of BS Coordinator, Principal and the Chairman of the concerned Department.

CONDUCT OF EXAMINATION

- All tests and examinations shall take place on the premises specified by the Departmental Examination Committee.
- The schedule of tests and midterm/final examinations shall be notified by the Departmental Examination Committee at the beginning of the Semester or whenever these are announced by the office of the Controller of Examinations.
- Students are responsible for checking the date, time and location of their examinations from the given schedules.
- For all examinations, the students may be required to show their students ID cards or personal ID for verification purpose. Students, who are unable to present their ID cards, if required, may not be allowed to sit in the examination.
- The record of question papers/marked scripts/Midterm Examination/final Examination etc. shall be preserved by the Controller of Examinations for two years after the completion of the degree program.
- Provisional announcement of the result of a program will be made by the Controller of Examinations.
- Final Notification of the results shall be made by the Controller of Examinations by displaying on the University Website.

COMBINATION OF SUBJECTS FOR F.A/F.Sc.

COMPULSORY SUBJECTS: Urdu, Islamic Education, Pak Studies

Sr. #	Group	Programme	Course Combination
1	Science	Pre-Medical	Physics, Chemistry, Biology
2	Science	Pre-Engineering	Physics, Chemistry, Mathematics
3	Science	General Science	Physics, Computer Science, Mathematics
4	Science	General Science	Statistics, Computer Science, Mathematics
5	Science	General Science	Economics, Computer Science, Mathematics
6	Arts	F.A	Geography, Economics, Statistics
7	Arts	F.A	Geography, Computer Science, Psychology
8	Arts	F.A	Geography, Islamic Studies, Sociology
9	Arts	F.A	Geography, Islamic Studies, Health& Physical Education
10	Arts	F.A	History, Islamic Studies, Health& Physical Education
11	Arts	F.A	History, Islamic Studies, Sociology
12	Arts	F.A	History, Economics, Statistics
13	Arts	F.A	History, Computer Science, Psychology
14	Arts	F.A	Civics, Economics, Statistics
15	Arts	F.A	Civics, Computer Science, Health & Physical Education
16	Arts	F.A	Civics, Islamic Studies, Psychology
17	Arts	F.A	Civics, Economics, Sociology



CONDITIONS FOR ADMISSION IN INTERMEDIATE CLASSES

The following shall be the general conditions for the admission in intermediate in all Public Sector Colleges in the Province of the Punjab.

1. The students shall submit separate specific Admission Form of the College for admission in Science, Arts, General Science, I.C.S and I.Com.
2. The Admission Quota on the basis of Sports shall only be available for F.A. Arts. It is necessary to attach, with the admission form, the certificates of distinction in sports for the purpose.
3. For Admission on Disable Quota, it will be necessary to attach the Disability Certificate issued by the Institutions competent to issue the same.
4. Matric Result Marks Sheet Copy, One Attested Photograph of 1.5 x 1.5 size must be attached with the Admission Form for the admission in First Year.
5. Upon placement of name in the Merit List, the candidates must bring with them the following original documents along with the photocopies of the same.
 - a) Matric Result Card along with two photo copies.
 - b) Two photographs with blue background of 1.5 x 1.5 sizes.
 - c) Character Certificate along with a photo copy
 - d) Attested photo copy CNIC of Father/Guardian.
 - e) Attested copy on CNIC/Form B of the applicant.
 - f) Original NOC in case of Matric form BISE other than Lahore Board along with two Photo Copies.
6.
 - a) O-level students will apply manually as per schedule given by the concerned BISE.
 - b) They will submit equivalence certificate issued by IBCC in addition to the above mentioned documents contained in Para 5 (a to f).
7. The admission shall purely be on Merit basis. Parents shall themselves be responsible for any illegal dealing with any official/officer/teacher of the college.
8. Any admission made on account of any clerical mistake shall be deemed as cancelled.

Change of Subjects:

The students are allowed to change subjects within 2 weeks after commencement of classes.

Facilities and & services

Security

Govt. of Punjab has shown serious concerns over the security measure in the educational institutions. In this regard, college security committee, comprising on senior faculty members was developed. Different security measures like fencing, provision of weapons, installation of barriers and CCTV cameras have been installed. Visitors are issued cards in exchange of CNIC.

DOCUMENTS TO BE ATTACHED

Admission form complete in all respect should reach the office within due date. Three attested Photocopies of the following documents must be attached with the application Form.

1. Guardian's ID Card (3 Copies)
2. Certificate/result Card of each degree (3 Copies)
3. Character Certificate of the institution last attended (3 Copy)
4. Attested copy of I.D Card of applicant (if the age is more than 18) (3 Copy)
5. Paste one passport size photograph at the specified place in the admission form also attach 4 extra photographs (size 2x2)
6. Blood Group Card
7. Attach an affidavit on a Stamp Paper of Rs. 20/- in case of private academic career of the applicant.
8. Attach original NOC (for those who have got degrees other than BISE Faisalabad and G.C. University).

Note: Original Certificates must be presented before the admission committee at the time of Interview.



REFUND OF SECURITY

After the completion of session, the students are advised to apply for refund. The security is refunded through cheque after fulfilling the codal formalities.

MIGRATION

Provision of Migration in and outside of this Institution is allowed under rules with the approval of Board and University.

COLLEGE EXAMINATIONS

1. Attendance of the students in the college Monthly tests is compulsory.
2. The Teachers must keep the attendance record of the students in a well prepared form right from the beginning of the academic session till its completion.
3. The record of the Monthly tests as per the Academic Calendar must be completed.
4. It is compulsory for all the students to appear in all college tests including class tests, midterm tests, December Tests & Pre -Board/University Tests and pass the same.
5. A fine of Rs. 200 Per Paper for absence in December & Pre-Board/University Tests shall be charged from the students and deposited into the Bank in the relevant fine fund through college fine slip.
6. Students not participating in the college examinations on medical grounds must produce a Medical Certificate duly issued by the MS or Authorized Medical Attendant of a Government Hospital otherwise the student shall be declared fail. Furthermore, after getting well, it will be compulsory to appear in the examination so missed due to illness.
7. The cases of the students using unfair means during any examination of the college shall be presented before the College Council and the decision of the College Council shall be final and the same cannot be challenged in any court or legal forum.

FINE RATES

Sr.	Category/Discipline	Fine Rates/Remarks
1.	Incomplete Uniform	Rs.100-00
2.	Without Uniform	Rs.150-00
3.	Breach of any discipline	Rs.200 up to Rs.1000
4.	Bringing of Camera, Tape Recorder of cellular phone in the college	Rs.1000. The things shall only be returned on the written request of the parents of the student.

CONDITIONS FOR BOARD/ UNIVERSITY EXAMINATION

A. Attendance

75% of lectures in each subject
75% of lectures in practical

General rules

- Good moral character during the stay at this institution.
- All dues must be duly paid.
- In case of change of subjects, the previous subject's lectures will not be credited.
- Liable to be struck off, if absent for 10 days or more than 10 days or 6 days continuously in a month without leave.
- The admission in the college will be cancelled if the candidate takes Admission in any other Institution at the same time.
- Readmission only for once is allowed after payment of Re-admission fee Rs.180/-
- Readmission is allowed only within 15 days after the date of struck off.



SCHOLARSHIPS

Federal Government, Provincial Government. Punjab University, Board, Fauji Foundation and District Government award scholarships to the deserving students. The students can be helped from Zakat and Red Crescent Fund.

FEE CONCESSION

- Fee concession, if allowed, to needy and poor students according the government policy.
- For seeking teacher's son fee concession (attached the pay scale certificate dully attested by (D.E.O Schools)
- For proof of the eldest issue (attach form "B" issued by the Registration office.)
- The eldest son /daughter of a teacher working below 15 grade / scale will enjoy full fee concession while all the remaining children will enjoy the half fee concession.

Library

An effective use of information resources is a necessary pre –condition to academic success and even throughout life. The college library acts as a gate way to information and knowledge. The library hundreds of books and famous daily newspapers are available in Urdu & English as well. There are certain rules for the use of library:

1. The books are issued and returned on prescribed days.
2. Students may borrow books for a maximum period of 14 days.
3. No. of books:
 - Teaching staff upto 10 books
 - BS: upto 2 books
4. The books of the following nature cannot be issued but can be consulted at any time.
 - Reference books Magazines Text Books Dictionaries
5. Each students is issued a Library Card at the time of admission. A new Library card is issued after every promotion to the next class.
6. Library Cards are non-transferrable.
7. Students themselves will provide photograph for Library Card.
8. In case of the lost of library Card a fine of Rs.100 will have to be paid.
9. The lost or wasted book will have to be replaced with the same new or triple price is to be paid if the book is not available in the market.
10. The books issued must be returned before summer vacation.
11. The college leaving students can get the clearance chit after they have returned the Library books along with the card to the Librarian.

HOSTEL

There is one hostel. The admission in the hostel is strictly on merit basis. There are hostel rules and Superintendent is the overall incharge of the hostel.

FIRST AID FACILITIES

College provides full time facility of a dispenser. There is a dispensary for the first aid of the students. Serious cases are referred to D.H.Q. Toba Tek Singh

PROCTORIAL BOARD

Proctorial Board looks after the discipline of the Institution. Those who break the rules are presented before this board. Chief proctor with the help of this team can fine the students.

DISCIPLINE COMMITTEE

The committee is meant for better discipline in the Campus. If the conflicts among the students arise, it should be reported in writing to the Chairman of Discipline Committee. After investigation, the decision should be taken on merit. Serious cases are referred to the College Council.



TUTORIAL SYSTEM

To develop the personality of the students, the tutorial group system is introduced. Basic problems of the students are re-solved in these groups at individual level. The group meets once a week. Dars-e-Quran is a permanent feature and college starts with Dars-e-Quran. There is a College Mosque for five times regular Prayers.

PROPOSED ANNUAL FEE

Description	BS	FA	FSc
Admission Fee	450	80	65
Tuition Fee	7200	600	600
Registration Fee	2000	1495	1495

COLLEGE FUNDS

	B.S	F.A / F.Sc
General Fund	50	50
Library Security (Refundable)	2400	500
Science Breakage Fund	120	60
Medical Fund	30	50
Red Crescent Fund	30	60
Magazine Fund	60	120
Cycle Fund	50	100
Welfare Fund	50	50
Examination Fund	200	180
I.D. Card Fund	50	50
Computer Fund	300	300
Sports Fund	90	180
Board / University Affiliation Fund	100	240
University Sports Fee	3200	100

Note:

- Dues are not final. These can be changed with Government Policy.



for More Information Contact:
046-9201193

Rs. 200/-